

## Elder Engineering (Herts) Quality Policy

ELDER ENGINEERING (HERTS) LTD is committed to the achievement of quality throughout the whole of its organisation. Our QUALITY ASSURANCE MANUAL provides the means for our staff to ensure that our products and services conform to specified requirements

Our objective is to maintain this documented quality system to the requirements of the Standards, AS 9100 Rev D and BS EN ISO 9001: 2015 and ensure that all actions called for in the document are implemented and maintained

The quality policy is relevant to our organisational goals and the expectations of our customers. To this end, we ensure that the policy is understood, implemented and maintained at all levels of our organisation and is achieved by:

- Employment of resources needed to continuously apply the quality policy of ELDER ENGINEERING (HERTS) LTD
- Use of written and up to date procedures and encouragement to staff to continuously recognise and apply their responsibilities quoted in the procedures.
- Regular measurement and review of the results of our quality policy, using up to date information and the use of gained data to set quantifiable objectives for the Company.
- Maintenance of records relevant to contracts for at least 5 years to facilitate traceability and audits.
- Compatibility of all procedures with applicable documentation, equipment used and staff employed
- Identification and acquisition of required equipment, resources, controls and skills needed to achieve the required product and service quality.
- Clarification of standards of acceptability for all features and requirements of the products.
- Availability of work instructions and technical specifications for referencing when achieving the required technical standards of products.
- Early detection of non-conformances during processing and the rapid application of corrective and preventative actions to minimise/eliminate hold ups to processing.
- Close liaison with suppliers and customers.
- Maintenance of suitable premises and working environments.
- Employment of staff with direct responsibilities for quality assurance and quality control.

Approved by:

Tony Worsley - Managing Director

Date: 3rd August 2023